**Application – Russian Experts on Demand Programme**

Knowledge Management and Capacity Development in Russia-UNDP Partnership

**Individual online consultancy**

Please submit to [ksenia.chayka@undp.org](mailto:ksenia.chayka@undp.org), Cc: [natalia.voronkova@undp.org](mailto:natalia.voronkova@undp.org) **before 28 February 2022**

|  |  |
| --- | --- |
| Responsible UNDP Manager | *Name, Position, Email, Tel* |
| Sectoral focus | Please, mark the primary sectoral focus of your intervention  Trade capacity development and sustainable economic growth;  Health safety; Infectious and non-infectious diseases, sanitary and epidemiological safety;  Education quality;  Food security and social protection;  Disaster risk reduction and prevention;  Hazardous-waste management;  Sustainable energy, including energy efficiency;  Public administration systems;  Innovations, IT and digital economy;  Regional and area-based development;  Environmental protection, combating climate change and its impacts;  Entrepreneurship development;  Sustainable transport systems;  Gender mainstreaming;  Volunteering development;  Agriculture;  Statistics;  Others, please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Please, list the SDG’s affected by your intervention: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contribution to CPD | *Please list CPD goals and indicators to which the assignment would contribute* |
| Number of working days | Small-scale assignment\* for \_\_\_\_\_ working days over a period of \_\_\_\_\_\_\_\_  (up to 20 working days over 3-4 months period; a longer period of up to 40 working days is possible if required).  \*Can be implemented in the format of mentorship over a period of\_\_\_\_\_ (*up to 1 year*) |
| Location | *Home-based: \_\_\_ days*  *Mission: \_\_\_\_ days (if travel is allowed)* |
| Co-funding | *Please, provide information on co-funding contribution.*  *If no co-funding is expected, please, insert ‘None’.* |
| Development context | *Please, explain broader development problem that will be targeted by the intervention; (up to 1000 characters).* |
| Broader project name and summary | *If an assignment is a part of a broader project, please, provide a brief summary of the project (e.g. objectives, expected results, donor, duration, budget).* |
| LNOB marker and women empowerment | *Please, provide information on how the results of the assignment can contribute to social inclusiveness and women empowerment.* |
| Specific objectives of the assignment | *Please, describe specific objectives that will be achieved through deployment of expert on demand.* |
| Activities to reach the objectives | *Typically, small scale feasibility studies, scoping missions (if possible), trainings, workshops, conference contributions, and various types of bilateral consultations* |
| Written Outputs | *Description of outputs to be delivered by a consultant (should be targeted and in line with the number of working days).* |
| Beneficiary Organization | *Ministries, governmental agencies, research institutes and universities, business associations, NGOs, etc. Please give the name and position of contact person.* |
| Added Value of Russian Expertise | *Please, briefly explain the added value of Russian expertise in regard to the described development needs.* |
| Profile of the Expert | *Who are you looking for? Please kindly share brief qualification requirements.  If you are aware of relevant Russian experts, please provide their names.* |

Request submitted by *[Name, Country Office]* on *[date].*

**Terms of Reference**

***Name of the assignment***

|  |  |
| --- | --- |
| **Project title:** |  |
| **Short title of assignment** |  |
| **Duty station(s):** | Home-based with mission to \_\_\_\_\_ for \_\_ days *(if travel is allowed)* |
| **Contract type:** | Individual Contract or RLA |
| **Duration:** | \_\_ working days \_\_\_\_months during \_\_\_-\_\_\_\_\_ 2022 |
| **Languages Required:** |  |
| **Reports to:** |  |

**BACKGROUND**

On 23 January 2015, the Government of the Russian Federation and UNDP signed a Partnership Framework Agreement (PFA) that establishes the foundation for a long-term Russia strategic partnership with UNDP for the implementation of development projects in other countries. The establishment of the Russia-UNDP Trust Fund for Development (TFD) in 2015 made it possible to work out a sustainable financial mechanism for providing Russian assistance to the CIS countries, as well as countries in other regions with low and lower middle income. The TFD may provide financing to UNDP knowledge management and capacity building projects, developed in partnership with and using the knowledge, experience and expertise of Russian ministries, agencies, think tanks, universities and NGOs involved in international development cooperation.

The regional project [*“Knowledge Management and Capacity Development in Russia-UNDP Partnership”*](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fexpertsfordevelopment.ru%2Fupload%2FProDoc%2520Knowledge%2520Management%2520and%2520Capacity%2520Building%2520in%2520Russia-UNDP%2520Partnership%2520Phase%2520II.pdf&data=02%7C01%7Cnatalia.voronkova%40undp.org%7Cfe807e4277ac471a10f508d752c72365%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637068887557222124&sdata=GUGrr6sYMM0IuAzFPW4P58KwF%2BVC02Bi12BYc2qRWlE%3D&reserved=0) (KM Project) is formulated in accordance with the PFA, which foresees that Russia and UNDP collaborate in “leveraging the knowledge, experience and expertise in development cooperation, including by involving individual experts from the Russian Federation in accordance with UNDP’s applicable regulations and rules, and policies and procedures”.

The main goal of the KM Project is to support capacity building on knowledge and sharing expertise of Russia as a donor and to achieve sustainable, scalable development impact in partner countries through the programmatic promotion of several mechanisms of Russian expertise sharing.

The Russian Experts on Demand programme under the regional project [’Knowledge Management and Capacity Development in Russia-UNDP Partnership’ (KM Project), Phase II](https://expertsfordevelopment.ru/upload/ProDoc%20Knowledge%20Management%20and%20Capacity%20Building%20in%20Russia-UNDP%20Partnership%20Phase%20II.pdf)I serves as an instrument for assistance to UNDP programme countries in solving development challenges by sharing Russian hands-on experience, knowledge, and know-how via rapid deployment of Russian experts for on-demand small-scale interventions, consultancies, and peer-to-peer knowledge sharing.

*[Please add more context on specific challenge, national priorities, and contribution to CPD]*

**OBJECTIVE**

*[Please, describe major objective that will be achieved through deployment of expert on demand]*

**SCOPE OF WORK AND DELIVERABLES**

*[Please, specify the work of the expert. You can provide the list of the activities which you expect the expert to perform: typically, small scale feasibility studies, scoping missions (if possible), trainings, workshops, conference contributions, and various types of bilateral consultations]*

**PAYMENT SCHEDULE**

|  |  |  |
| --- | --- | --- |
| **PRODUCTS** | **TIMING (INDICATIVE)** | **PAYMENT STRUCTURE** |
| *[Deliverable 1: Please, specify the deliverable]* | *[Please, provide tentative date of the payment]* | *[Please, provide percentage of payment]* |
| *[Deliverable 2: Please, specify the deliverable]* | *[Please, provide tentative date of the payment]* | *[Please, provide percentage of payment]* |
| *[Deliverable 3: mission to a country if travel is allowed)* |  |  |

**REQUIRED SKILLS AND EXPERIENCE**

**Education:**

**Experience:**

**Languages:**

**Competencies:**

* \_\_\_\_\_
* \_\_\_\_\_
* Knowledge of and ability to transfer Russian expertise in the area of\_\_\_\_\_

***\*Any other sections can be added if deemed necessary by the COs***